



***Embassy of the United States of America***  
**Consular Section - Immigrant Visa Unit**  
**Manila, Philippines**

**Dear K3/K4 Visa Applicant:**

This is to inform you that an approved I-129F visa petition has been received by the Embassy from the U.S. Citizenship and Immigration Services (USCIS) according you nonimmigrant status as the spouse of a U.S. citizen (K3) under Section 101(a)(15)(K)(ii) of the Immigration and Nationality Act (INA), as amended. This allows you and your unmarried minor child(ren) (K4) to enter the United States as nonimmigrants and later apply for adjustment of status as permanent residents. You are now eligible to be scheduled for a visa interview. You must pay the K visa application fee before you can schedule an interview appointment.

**The application fee for a K3 or K4 nonimmigrant visa is US\$240**, payable **only** in Philippine pesos at the prevailing exchange rate. There are three ways to pay the K visa application fee: cash payment at any Bank of the Philippine Islands (BPI) branch; online payment bill option provided by BPI to their clients; or online payment through Bancnet.

All K visa applicants are required to present a U.S. visa application deposit slip to pay the K visa fee. They must print the applicable U.S. visa application deposit slip which can be downloaded from the online appointment website: <http://ustraveldocs.com/ph/ph-niv-paymentinfo.asp>, and take it to the bank to pay the fee. For K1/K2 visa payment instructions, you may visit a link to our website at <http://manila.usembassy.gov/www3023.html>. The visa fee is non-transferrable and is valid for one year.

Once you have paid your visa application fee, you may schedule your appointment for your visa interview. To do so, please visit the U.S. Embassy in Manila's Visa Information and Appointment Service online at <http://www.ustraveldocs.com/ph> or call (632) 982-5555 or (632) 902-8930. The Visa Information and Appointment Service is open Monday through Friday, from 8:00 a.m. to 8:00 p.m., except on Philippine and U.S. holidays. Callers may speak with an English-, Tagalog-, Ilocano-, or Cebuano-speaking operator. Applicants, agents or petitioners calling from the United States may also use this service by calling (214) 571-1600.

**You must bring the following documentation when you come to the Embassy for your interview:**

- 1. REQUIRED DOCUMENTS.** It is important that you submit **ALL** of the following documentation to facilitate the processing of your application. **You may be asked to return for another appointment if you fail to bring any of these documents:**
  - a. PASSPORT.** You must have a passport valid for at least six (6) months. If you do not have one, you should apply in person at the Department of Foreign Affairs - Office of Consular Affairs (DFA-OCA), Aseana Business Park, Bradco Avenue corner Macapagal Boulevard, Paranaque City. Applicants may set an appointment by going online at [www.passport.com.ph](http://www.passport.com.ph) or by calling 02-737-1000. The DFA website is <http://www.dfa.gov.ph>.
  - b. DS-156 NONIMMIGRANT VISA APPLICATION.** Each applicant must submit two (2) completed copies of this form. Download form at [http://travel.state.gov/visa/forms/forms\\_1342.html](http://travel.state.gov/visa/forms/forms_1342.html).

- c. **DS-157 SUPPLEMENTAL NONIMMIGRANT VISA APPLICATION.** Each applicant must submit two (2) completed copies of this form. Download form at [http://travel.state.gov/visa/forms/forms\\_1342.html](http://travel.state.gov/visa/forms/forms_1342.html).
- d. **DS-230 (PART I) APPLICATION FOR IMMIGRANT VISA AND ALIEN REGISTRATION.** Each applicant must submit one (1) completed copy of this form (Part II is not required). Download form at [http://travel.state.gov/visa/forms/forms\\_1342.html](http://travel.state.gov/visa/forms/forms_1342.html).
- e. **BIRTH CERTIFICATE.** Your birth certificate should be a copy issued by the National Statistics Office (NSO) on security paper (**not from the Local Civil Registry Office**). If applicable, you should also submit NSO birth certificates for all your children, even for those who are not applying for a visa. You may call the NSO Information Center at 02-737-1111 to inquire on securing a birth certificate or visit their website at <http://www.census.gov.ph>. If the NSO does not have a copy of the birth certificates, you must obtain a statement about its unavailability from the NSO and obtain a certified original copy (not an extract) of the birth certificate from the local registrar in the town where you were born.
- f. **MARRIAGE CERTIFICATE.** Your Philippine marriage certificate should be a copy issued by the National Statistics Office (NSO) on security paper (**not from the Local Civil Registry Office**). You may call the NSO Information Center at 02-737-1111 to inquire on securing a marriage certificate or visit their website at <http://www.census.gov.ph>.
- g. **EVIDENCE OF A GENUINE MARRIAGE.** You must be prepared to show evidence that you have a genuine marital relationship with your petitioner. In the past, successful applicants have submitted photographs, letters, e-mails, phone records, bank records, and remittance records as evidence supporting their relationships.
- h. **PROOF OF TERMINATION OF A PRIOR MARRIAGE.** If applicable, official documents (divorce decree, annulment decree, or death certificate) that prove all prior marriages contracted by you and the petitioner have been legally terminated must be submitted.
- i. **NBI CLEARANCE (Green Form).** Applicants aged 16 years and older must have a valid Record Clearance (for travel abroad purposes) from the National Bureau of Investigation (NBI). Clearances should be in the applicant's current name, birth certificate name, maiden name and any aliases or nicknames ever used, including different spellings you have used of those names. **An official letter of explanation from the NBI is required for any notation of "No criminal record" or "No pending case".** For immigration purposes, an NBI clearance is valid for one (1) year from the date it was issued. The NBI website is <http://www.nbi.gov.ph>.
- j. **OTHER COUNTRY POLICE CERTIFICATES.** Applicants aged 16 years and older must also present police certificates from other countries where they have lived for six (6) months or more after reaching the age of 16. As with NBI clearances, foreign police certificates should be obtained in the applicant's current name, birth certificate name, maiden name, and any aliases or nicknames ever used, including different spellings you have used of those names while in the country in question. Country-specific information on how to secure police certificates is available on the State Department's website at [http://travel.state.gov/visa/fees/fees\\_3272.html](http://travel.state.gov/visa/fees/fees_3272.html).
- k. **COURT AND PRISON RECORDS:** Applicants who have been arrested, charged or convicted of a crime must present copies or transcripts of court or prison records relating to the crime or offense.

- l. MILITARY OR POLICE RECORDS:** Applicants who served in the military or police should present certified copies of their military or police service records.
- m. EVIDENCE OF SUPPORT.** You should be able to demonstrate that you will not become a public charge or be a burden on the U.S. taxpayers for financial support. A completed I-134 Affidavit of Support Form with original signature will be useful to the consular officer to evaluate your petitioner's ability to be financially responsible for you. You should also submit your petitioner's most recent U.S. Federal income tax return (Form 1040) and wage statements (Form W-2). Employment letters stating salaries and bank statements may be included to substantiate the I-134. Download Form I-134 at <http://www.uscis.gov/portal/site/uscis>.
- n. VISA PHOTOGRAPHS.** You must bring three (3) color photographs; two are for the visa and one is for the medical report. Size and format specifications must be strictly observed: Photos should measure 2 by 2 inches (roughly 50 mm square) with a white background and the head centered in the frame. The head (measured from the top of the hair to the bottom of the chin) should measure between 1 inch and 1 3/8 inches (25 mm to 35 mm) with the eye level between 1 1/8 inch and 1 3/8 inches (28 mm and 35 mm) from the bottom of the photo. See [http://travel.state.gov/visa/visaphotoreq/visaphotoreq\\_5334.html](http://travel.state.gov/visa/visaphotoreq/visaphotoreq_5334.html) for detailed instructions.
- o. DEPARTMENT OF HOMELAND SECURITY (DHS) DOCUMENTS:** If you have applied for any benefit, such as a change of status, adjustment of status, or asylum, before the United States Citizenship and Immigration Services (USCIS), or have been the subject of any enforcement proceedings, such as deportation or removal proceedings, by the Immigration and Customs Enforcement (ICE), please bring all documents pertaining to such matters with you to the interview.
- p. RESULTS OF THE MEDICAL EXAMINATION.** All K3 and K4 visa applicants must complete a medical examination at St. Luke's Medical Center Extension Clinic (SLMCEC) at least a week before the interview appointment. Prior to their visit, applicants are also encouraged to register online with SLMCEC at their website: [www.slec.ph](http://www.slec.ph). Registering online will save processing time and make the visit to SLMCEC faster and more efficient. Refer to the instructions (see separate page) regarding the medical examination.

## **IMPORTANT REMINDERS**

- **Come to the Embassy on your appointed interview date.**
- If you are eligible for a K3 or K4 visa, your passport with the approved visa will be delivered to your designated delivery address at **no additional cost**. The Embassy uses a guaranteed courier service to handle visa deliveries. **2GO** commercial courier is the new Embassy's authorized courier service provider for the visa units. Delivery should be within two weeks from your visa issuance. Applicants also have the option to pick up the visas at any 2GO branch.
- Some cases may need further review, which may delay the approval of your visa application by several more weeks. If we have questions about your application, we will send a letter and ask you to submit additional documents, or to return to the Embassy for another interview. No Embassy representative is authorized to tell you that a visa has been approved until a consular officer authorizes printing of the visa.

- For the safety and security of all applicants and employees, visa applicants are no longer permitted to bring cell phones or other electronic devices into the U.S. Embassy. Applicants who bring such devices will be denied entry. Please make arrangements to leave your electronic equipment in a safe location off Embassy grounds during your interview appointment.
- We will try to return documents that you submitted and asked us to return, but do not give us anything that cannot be replaced. Make copies of important documents and submit copies along with the originals you want returned to you.
- Your passport must be valid for at least six (6) months. We will ask you to submit a new passport if your current one has a validity of less than six (6) months.
- The K3 or K4 visa is **NOT** an immigrant visa (IV), nor is it a lawful permanent resident card (green card). It is a nonimmigrant visa (NIV) that allows you to travel to the United States to join your petitioner. An alien entering the U.S. as a K3 shall be admitted for a period of two (2) years. An alien entering as a K4 shall be admitted for a period of two (2) years or until that alien's 21st birthday, whichever is shorter. You must apply with the U.S. Citizenship and Immigration Services (USCIS) to adjust your status from a nonimmigrant alien to a legal permanent resident (LPR) before your authorized stay in the U.S. expires. Visit the USCIS website at <http://www.uscis.gov/portal/site/uscis> for additional information.
- Minor children of K3 applicants have derivative status, and do not need separate I-129F petitions to apply for K4 visas. K4 applicants may accompany the K3 to the U.S. or may follow-to-join the K3 parent at a later time. The children may apply for visas at the same time as the principal applicant parent or may be following-to-join derivatives of a K3 applicant, *even after the principal alien has acquired lawful permanent resident (LPR) status. However, the cutoff date for issuance of a K4 visa is one year from the date of the issuance of the K3 visa to the principal alien.* After one (1) year, they will no longer be able to derive immigration benefits from the I-129F petition and you or your spouse will have to file an immediate relative or second preference petition for them to qualify again for immigration benefits.
- K3 or K4 status shall be automatically terminated upon (a) the denial or revocation of the Form I-130 Petition on behalf of the alien, (b) the denial or revocation of the adjustment of status application, (c) the termination of the marriage between the K3 spouse and the U.S. citizen petitioner, or (d) the marriage of an alien in K4 status.
- **Do not finalize arrangements for travel to the United States, dispose of properties, or resign from your job until a visa has been issued and delivered to you.** Generally, a multiple entry K3/K4 visa is valid for two (2) years. The visa validity of a K4 who will age-out (turn 21) is limited before the child's 21st birthday.



## **W A R N I N G**

**VISA FRAUD IS A SERIOUS OFFENSE. ATTEMPTS TO MISREPRESENT A MATERIAL FACT OR MISLEAD A CONSULAR OFFICER MAY JEOPARDIZE CURRENT AND FUTURE VISA APPLICATIONS.**

## **MEDICAL EXAMINATION INSTRUCTIONS** **FOR “K3/K4” VISA APPLICANTS**

Under U.S. immigration law, **ALL** applicants for K3/K4 visas are required to undergo and complete a medical examination, regardless of age. The medical examination findings by a panel physician are binding on the consular officer and used to determine eligibility to receive a visa.

St. Luke’s Medical Center Extension Clinic (SLMCEC) is the Embassy’s accredited medical facility. It is located at 1177 J. Bocobo St., Ermita, Manila. The telephone numbers are 521-0020 and 521-8647, and it is open for business Monday through Friday (except on Philippine holidays), from 6:00 a.m. to 4:00 p.m. When you go to SLMCEC for medical examination, you must bring your passport and three photos (size: 2” x 2”). Prior to your visit, you are also encouraged to register online with SLEC at their website: [www.slec.ph](http://www.slec.ph). Registering online will save processing time and make your visit to SLEC faster and more efficient.

It is important to complete your medical examination at least a week before your interview appointment. Otherwise, your visa application may be refused or you may be asked to return for another appointment. The medical examination results are delivered directly to the Embassy.

### **First-Come, First-Served**

Applicants are examined on a first-come, first-served basis. Medical examinations may take more than one day to complete. Female applicants may request a female doctor to perform the examination. Unless it is necessary, do not bring companions due to space limitation at the clinic.

### **Fees**

The medical examination fee is **US\$223.35** for adults (15 years of age or older) and **US\$185.35** for children (14 years of age or younger). Repeat X-rays will cost **US\$7** each. Fees must be paid **only** in Philippine pesos at the prevailing exchange rate.

### **X-Rays**

A chest X-ray is not required for children below 15 years old, unless symptoms of tuberculosis (TB) exist, there is a history of TB, or there has been possible exposure of TB with a known case such as a family or household member with TB.

The U.S. Public Health Service/Centers for Disease Control (USPHS/CDC) mandates women who are pregnant to have chest X-ray examinations conducted. Chest X-rays for pregnant women are not dangerous if taken with the proper shielding. Applicants who have previous chest X-rays must bring the results with them to SLMCEC for comparative analysis.

## VACCINATION REQUIREMENT FOR “K3/K4” VISA APPLICANTS

U.S. immigration law requires that **ALL** immigrant visa applicants be vaccinated against certain vaccine-preventable diseases before they can be admitted to the United States for permanent residence.

Vaccinations currently required are as follows:

- Mumps
- Measles
- Rubella
- Polio
- Tetanus
- Diphtheria
- Pertussis
- *Haemophilus influenzae Type B*
- Rotavirus
- Hepatitis A
- Hepatitis B
- Meningococcal disease
- Varicella
- Pneumococcal
- Influenza
- Any other vaccinations recommended by the Centers for Disease Control (CDC) and Advisory Committee for Immunization Practices.

**Note:** *On December 14, 2009, the 2009 Technical Instructions for Panel Physicians for Vaccinations had replaced the 2007 Vaccination Technical Instructions for Panel Physicians. For more information, please [click here](#).*

K3/K4 visa applicants, as nonimmigrant visa applicants, are technically not subject to the vaccination requirement. K3/K4 visa applicants who refuse to comply with the vaccination requirement **will not** be denied a visa on that basis. As a matter of expediency, however, it is encouraged that K3/K4 visa applicants meet the vaccination requirement before they are admitted into the U.S.

### **Bring Your Vaccination Records for the Panel Physician’s Review**

You should bring records to show that you have already received vaccinations against certain vaccine-preventable diseases. The panel physician will review the vaccination records and will determine if you meet the vaccination requirement. Only the panel physician can determine which vaccinations are medically appropriate. This could mean that you may be required to repeat doses of vaccines that you have already received. Administering a second dose, however, will not endanger your health.

### **Adjustment of Status Application after K3/K4 Applicant’s Admission into the U.S.**

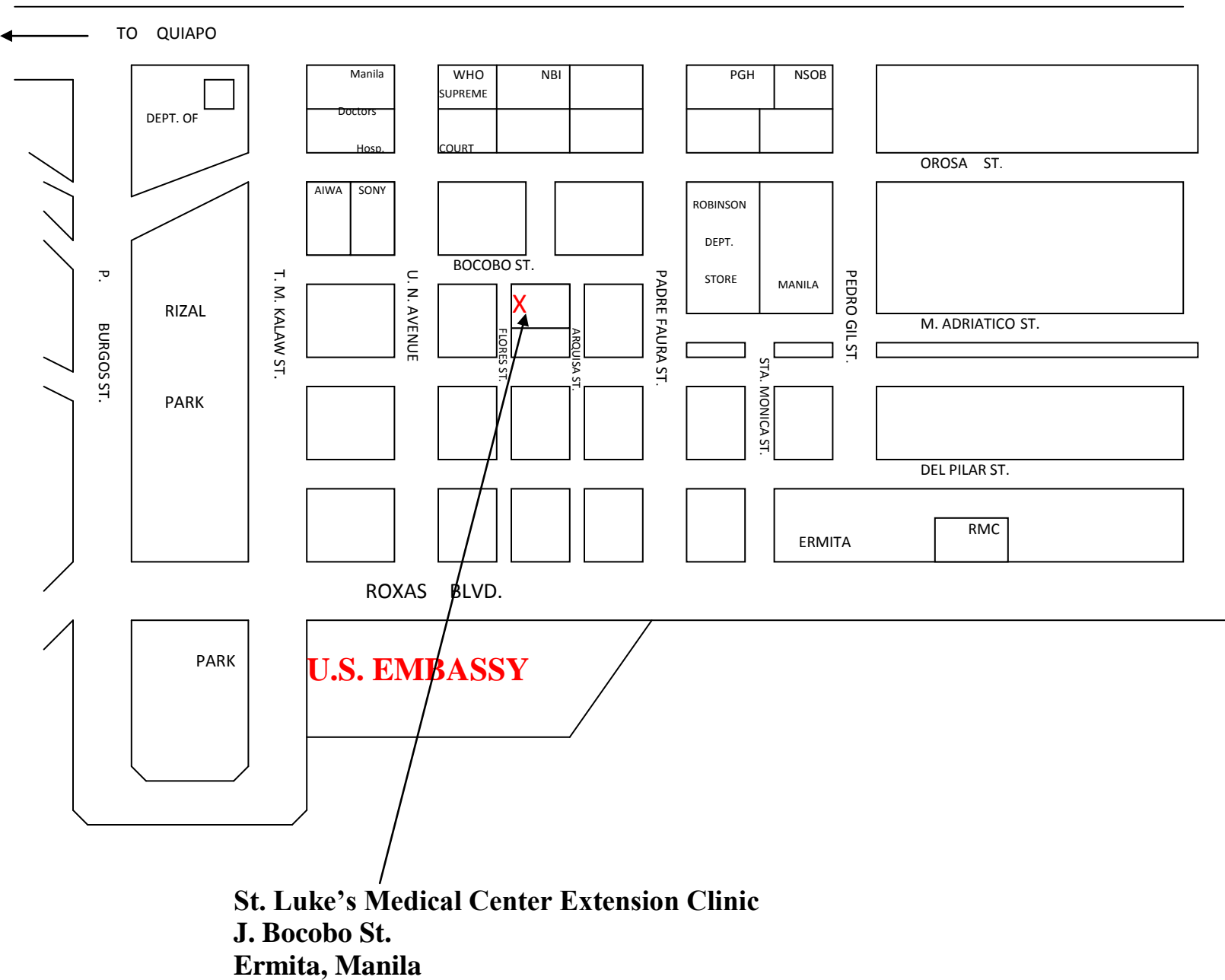
After you have been admitted to the U.S. in K3/K4 status and apply for adjustment from nonimmigrant to a permanent resident (green card holder), the U.S. Citizenship and Immigration Services (USCIS) will use the panel (K3/K4 Applicants’ Interview Preparation Instructions- English/December 2012)

physician's vaccination assessment to determine your admissibility on medical grounds. Applicants who have not fully complied with the vaccination requirement will have to do so before they may finalize their adjustment of status in the U.S.

### **Vaccination Requirement Waiver**

A decision to grant a waiver of the vaccination requirement will only be made at the time an adjustment of status is filed and reviewed by the USCIS.

## MAP TO ST. LUKE'S MEDICAL CENTER EXTENSION CLINIC (SLMCEC)





**\*\*IF THERE ARE INCONSISTENCIES AND/OR DISPUTES REGARDING THE ENGLISH AND TAGALOG TRANSLATIONS, THE ENGLISH VERSION SHALL PREVAIL.\*\***